

INSTRUCTIONS FOR BOOKING

Vehicles which can be booked online

On www.carspect.se you can make a booking for inspection or re-inspection of:

- car
- motorcycle

To book light truck, bus or trailer, please contact our customer service at phone number 0771-44 22 33.

Pay in advance

You can pay in advance with the following credit cards:

- Visa
- MasterCard
- Maestro

You can also pay in advance by direct payment at the following banks:

- Handelsbanken
- Nordea
- SEB
- Swedbank

You can also make a reservation without paying in advance via the web and instead pay at station in connection with the inspection. Remember that the prepayment will make your visit at the station smoother. NOTE! The red times, which can only be booked via the web, always have to be paid in advance.

Start here

Enter the car's registration number and press "**Sök fordonsinformation**". The data is automatically retrieved from the vehicle register (vägtrafikregistret).

Check that the vehicle information is consistent with your vehicle, ie that you entered the correct number and found the right vehicle. If the information is incorrect, press "**Sök fordonsinformation**" and enter the registration number again.

Also check the inspection period for your vehicle, ie the period within which the vehicle must be inspected.

Select services

Press "**Välj tjänster**" to see what services we can offer your vehicle. Select the preferred service or preferred service and press "**Välj station**".

Select preferred station

Enter city, address or station name and press "**Sök**". You get a list of all the stations in the city that offers the services you have selected. Select the preferred station and press "**Välj tid**".

Select time

You can browse the available times in the day and month view. After you have selected a day you will see the available times in the calendar.

The following rates are available:

- **Green time** - regular price. Upon payment at the station a charge of 30 SEK will be added.
- **Red time** - discounted price that require payment in advance on the web. The price cannot be combined with other discounts or offers.

After choosing the time you will see a summary of the booking. Press "**Fyll i kontaktuppgifter**".

Fill in the contact information

It is mandatory to fill in your name and phone number. Using the contact information we can contact you if we for any reason have to change or cancel the time you have booked. To be able to receive a confirmation of your reservation you must fill in either your phone number or email address.

Select also if you in the future would like to receive a reminder when your vehicle is up for inspection, and other information related to the inspection and your vehicle. Press "**Kontrollera informationen**".

Check information

Check the summary view that the booking information is correct. You can go back and change the data with "**Ändra**" or the circular icons at the top.

After checking the information, press "**Bekräfta bokningen**".

Booking confirmation and pay the reservation

On page Din bokning, you will see the booking number with which you later can change the booking. If you enter your mobile number and / or e-mail address you will receive a confirmation.

If you want to pay in advance via the web, press "**Gå vidare till bokningen**" to pay the booking. The inspection goes smoother if you pay in advance via the web. Do not forget that red times and discount rates require prepaid payment via the web. Times at regular price can either be paid in advance via the web or at the station.

Once the payment is completed you will receive information that the payment was successful.

Depending on the bank, it takes 1-3 days before the payment is registered. If you book a reservation for the same day or the next few days, we recommend that you print the page Din bokning and bring it to the station. The page Din bokning with payment reference / billing applies as payment confirmation.

Receipt

Receipt of the inspection can be received at the station after the inspection is performed.

Cancel the reservation

Until the confirmation you can in any stage cancel the reservation by pressing "**Avbryt**".

Change/cancel reservation

Enter the reservation number you received when you made the reservation. You can change station, time or both and pay the reservation.

Note that paid reservation can only be changed to another time at the same or lower price. If you would like to cancel a paid reservation, please contact our customer service at phone number 0771-44 22 33.